



## **Board Development and Governance Committee**

Overview: The Board Development and Governance Committee (the "Committee") is a volunteer committee that is charged with the following tasks, pursuant to the Restated and Amended By-Laws approved by the Board of Directors (also referred to herein as the "Governing Board") on December 8, 2017:

The Board Development and Governance Committee, chaired by a Chairperson appointed by the Board of Directors, shall be responsible for recruitment, orientatin, mentorship, education, evaluation, nomination, and engagement of potential Board of Director members, reviewing the By-Laws, evaluating the Executive Director, and monitoring the Corporation's corporate governance procedures.

### Chair

Chair responsibilities include:

- Develop meeting schedules and agendas
- Develop and maintains robust committee of volunteers, as needed
- Report important activity and action items to the Governing Board.

### Committee Scope

- As needed, this committee will identify diverse, experienced, and highly suitable candidates to serve on the Governing Board and/or the Advisory Board, and prepare for succession planning needs.
- Recruit and nominate new Governing Board and Advisory Board members.
- Provide a meaningful orientation process and continuing education for all Governing Board and Advisory Board members to maximize their efforts, as well as enhance the potential for Board retention.
- Promote continuous development of the Governing Board and the Advisory Board including but not limited to opportunities for succession planning, recruitment, and education.

- Promote full participation and dedication of all Governing Board and Advisory Board members.
- Execute other deliverables as may be identified by the Governing Board in its strategic plan.
- Review Bylaws to ensure lawful and efficient structure of Governing Board and Advisory Board.
- Evaluate the Executive Director's participation and effectiveness with respect to the Committee, and report important activity and action items to the Governing Board.